

## 8.50.050 - Emergency Services Organization.

The City's Emergency Services Organization and its corresponding powers, duties and responsibilities shall be as follows in conformance with State law:

- A. The Emergency Management Services Division of the Oakland Fire Department shall serve as the operational and organization center for the City's emergency disaster planning, response and recovery efforts.
- B. Mayor. During emergencies and disasters the Mayor shall be the official spokesperson for the City, establishing executive policies to manage the emergency and providing oversight and leadership during the response and disaster recovery process.
- C. City Administrator. During emergencies and disasters the City Administrator shall act as the Director of the Emergency Operations Center ("EOC"), and is empowered to exercise the following powers and responsibilities:
  1. Control and direct the work of the City's Emergency Organization for the accomplishment of the purposes of this Chapter. Direct cooperation between and coordination of services and staff of the Emergency Organization, and resolve questions of authority and responsibility that may arise between them.
  2. Represent this jurisdiction in all dealings with public or private agencies on matters pertaining to emergencies as defined herein.
  3. Proclaim a Local Emergency, when in the opinion of the City Administrator the circumstances indicate the existence or threatened existence of a Local Emergency. Whenever a Local Emergency is proclaimed by the City Administrator, the City Council shall take action to ratify the proclamation within seven (7) days thereafter, or the proclamation shall have no further force or effect. The City Council and City Administrator shall review the need for continuing the Local Emergency at least once every thirty (30) days until the City Council officially terminates the Local Emergency. The Local Emergency shall be terminated as soon as reasonably possible.
  4. Request the Governor to proclaim a State of Emergency when in the opinion of the City Administrator the circumstances are beyond the City's capacity to adequately respond to or recover from the emergency.
  5. In the event of the proclamation of a Local Emergency by the City Administrator, the proclamation of a State of Emergency by the Governor, or the existence of a State of War Emergency, the City Administrator, as the EOC Director, is hereby empowered:
    - (a) To promulgate orders, rules, and regulations on matters reasonably related to the protection of life and property and the preservation of public peace

and order, in accordance with Article 14 of California Emergency Services Act. Such rules and regulations must be confirmed at the earliest practicable time by the governing body as required by law;

- (b) To obtain vital supplies, equipment, and such other properties found lacking and needed for the protection of life and property and to bind the jurisdiction for the fair value thereof and, if required immediately, to commandeer the same for public use;
  - (c) To requisition necessary personnel or material of City departments and agencies, and to require emergency services of any officer or employee and, in the event of the proclamation of a State of Emergency in the county in which this City is located or the existence of a State of War Emergency, to command the aid of as many citizens of this community as deemed necessary in the execution of duties. Such persons shall be entitled to all privileges, benefits, and immunities as are provided by State law for registered disaster services workers;
  - (d) To execute all ordinary powers vested on the City Administrator, and all the special powers conferred by law, statute, and any other lawful authority, including those powers delegated to the City Administrator by ordinance, resolution, the Emergency Plan, and by any agreement approved by the governing body.
7. The City Administrator shall designate representatives in the event the City Administrator is unavailable to attend meetings or otherwise perform her/his duties during an emergency, consistent with State law.
- D. Emergency Services Manager. During emergencies and disasters the Emergency Services Manager shall serve as the EOC Assistant Director and shall, under the supervision of the City Administrator and with the assistance emergency service personnel and officers, develop emergency plans and manager the emergency programs of the City. The Emergency Services Manager provides overall management of the City's Emergency Operations Center and shall have such other powers and duties as may be assigned by the City Administrator.
  - E. City Departments/Agencies. During emergencies and disasters, designated City department representatives are responsible for directing and coordinating predesignated departmental functions as required by the Disaster Council and the Emergency Plan.
  - F. All officers and employees of the City, together with those volunteer forces enrolled to aid them during an emergency, and all groups, organizations, and persons who may by agreement or operation of law, including persons pressed into service pursuant to this Chapter, charged with duties incident to the protection of life and property in this City

during such emergency, shall constitute the City's emergency services organization. City employees, volunteers, and other persons who are charged with responsibilities under the City's emergency services organization, shall be considered disaster service workers as provided by law. City is responsible for ensuring all personnel assigned specific responsibilities in support of the City's emergency response and recovery plans are adequately trained, certified, and prepared to assume those responsibilities (Cal. Gov. Code § 3100).

(Ord. No. 13437, § 2, 6-20-2017)

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Approved as to Form and Legality



Office of the City Attorney

**Emergency Order of the City of Oakland  
Interim City Administrator/Director of the Emergency Operations Center**

**Whereas**, due to the spread of COVID-19 (coronavirus) within the state, on March 1, 2020 the Alameda County Public Health Department, and on March 4, 2020, Governor Gavin Newsom, declared local and state public health emergencies due to the spread of COVID-19 locally and within the state, pursuant to Health & Safety Code section 101080 and Government Code section 8625, respectively; and

**Whereas**, on March 12, 2020, Governor Newsom pursuant to his authority under Government Code section 8630, issued Executive Order N-25-50, which waived several Brown Act provisions applicable to government agency public and closed meetings conducted by teleconference; and

**Whereas**, on March 18, 2020 Governor Newsom, issued Executive Order N-29-20 which withdrew and superseded Executive Order N-25-20's provisions pertaining to meetings via teleconference, authorizing local legislative bodies to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and address the local legislative body when the body complies with the notice and accessibility requirements set forth in the order; and

**Whereas**, on March 7, 2020, the City Administrator in her capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, the City Council passed Resolution No. 88075 C.M.S. confirming the existence of the local emergency proclaimed by the City Administrator pursuant to her power under Oakland Municipal Code section 8.50.050(C) to proclaim a local emergency provided that the local emergency proclamation shall remain in effect only if the City Council confirms the existence of the emergency n within seven days; and

**Whereas**, the City Administrator in her/his capacity as the Director of the EOC has authority "to promulgate orders, rules, and regulations on matters reasonably related to the protection of life and property and the preservation of public peace and order, in accordance with Article 14 of the California Emergency Services Act, [and such] rules and regulations must be confirmed at the earliest practicable time by the governing body as required by law; and

**Whereas**, to the extent that the City's emergency proclamation and/or the Emergency Services Ordinance codified at Oakland Municipal Code Chapter 8.50.050 do not expressly or impliedly suspend or waive the following provisions of the City's laws, policies or procedures, the City Administrator in her/his capacity as the Director of the EOC hereby promulgates the following orders, rules and regulations;

**Now, Therefore**, I, Steven Falk, Interim City Administrator/Director of the Emergency Operations Center of the City of Oakland, in accordance with the authority vested in me pursuant to Oakland's Emergency Services Act, Oakland Municipal Code Chapter 8.50, specifically section 8.50.050.C.5.(a), hereby order the following:

1. Oakland's Sunshine Ordinance codified at Oakland Municipal Code Chapter 2.20 and the Oakland City Council's Rules of Procedure, codified in Resolution No. 87044 C.M.S., passed February 6, 2018, are suspended, for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earlier, to the extent necessary to allow the City to conduct its business in accordance with the California Brown Act, Government Code section 54950, et seq.
2. Oakland City Council, Council Committees and City of Oakland boards and commissions shall conduct their public and closed meetings in accordance with the California Brown Act, Government Code section 54950, et seq., as amended/suspended/waived by the Governor's Executive Orders N-25-50 and N-29-20, including, but not limited to, the notice and speaker provisions, therein, for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earlier.
3. All time-limits, shotclocks and other deadlines associated with Planning Department and Building Department notices, application reviews, appeals, enforcement activities and other matters set forth in Titles 15 and 17 of the OMC and related administrative instructions, regulations and policies are suspended for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earlier.
4. Meetings of all City commissions, committees and boards related to the processing of planning and building applications, including the Planning Commission, the Design Review Committee and the Landmarks Advisory Board, are cancelled until further notice.
5. All time-limits and deadlines associated with Rent Adjustment Program petitions, appeals, and other matters set forth Chapter 8.22 Article I (Residential Rent Adjustment Program) of the OMC and related administrative instructions, regulations and policies are suspended for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earlier.
6. City of Oakland policies and procedures related to homeless encampments, including, but not limited to, the City's Encampment Management Policy and its Standard Operating Procedure for Removal of Homeless Encampments, are suspended for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earliest. In the interim, the City shall adhere to State and Alameda County legal guidance and/or orders, policies and procedures issued in response to the COVID-19 emergency related to homeless encampments. In addition, the City Administrator is authorized to adopt interim temporary policies and/or procedures consistent with such State and Alameda County orders, policies and procedures. Such City of Oakland interim temporary policies and procedures shall protect individuals' rights while ensuring that the City and other local, state, and/or federal governments can take all legal measures needed to protect public health and observe safety orders.
7. The City of Oakland's Regulations Enforcing and Interpreting the Oakland Minimum Wage and Sick Leave Ordinance, codified in OMC Chapter 5.42, are amended as follows:



- a. An Employer's request for a doctor's note or other documentation for the use of accrued paid sick leave is presumptively unreasonable; and
- b. Accrued paid sick leave may be used for self-quarantine when the Employee personally receives a recommendation or direction from a medical professional or public health official to quarantine.

The above provisions shall remain in effect for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earlier.

8. All time-limits and deadlines associated with Oakland Animal Services notices, appeals, enforcement activities and other matters set forth in Chapters 6.04 (Animal Control Regulations Generally) and 6.08 (Potentially Dangerous and Vicious Dogs) of the OMC Title 6 (Animals) and related administrative instructions, regulations and policies are suspended for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earlier.
9. The City Administrator hereby is authorized to approve emergency grants to non-profit and for-profit businesses to provide funding to offset and/or mitigate the financial impact of COVID-19 on business operations due to closures, shelter in place directives and other COVID-19-related events without prior approval of the City Council. This grant authority shall be for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earlier.

In addition, the City Administrator authorizes the provision of information, data and advice to non-profit and for-profit businesses that wish to provide privately-funded grants and/or other support, services and aide to the most vulnerable City of Oakland communities and residents, and those most impacted by racial disparities during the COVID-19 crisis, provided that businesses furnished with City's information, data and advice will use it to identify and target organizations and programs for receipt of funding and other support that are serving or will serve Oakland's most vulnerable and racially impacted communities and citizens.

10. The provisions of Oakland Municipal Code section 2.06.060 providing for an interest penalty for the failure to make timely payments in accordance with Chapter 2.06 (Prompt Payment) of the Oakland Municipal Code are suspended for the duration of the local emergency or until such time as this order is rescinded, whichever is earlier.
11. Notwithstanding City Charter Section 219(6) and O.M.C. Chapters 2.41 and 2.42, the City Administrator has the administrative authority to lease facilities or property to or from private or public entities for the sole purpose of addressing the COVID-19 emergency crisis (including providing temporary shelter for unsheltered residents or to set up isolation facilities to prevent the spread of COVID-19), for any amount, at or below fair market value, without following otherwise applicable noticing or competitive bidding processes. Such leases shall terminate upon 90 days of the date the City Council terminates this local emergency unless the leases are approved in accordance with applicable procedures of the City Charter and O.M.C Chapters 2.41 and 2.42 within said 90-day window.

12. The provision of Oakland Municipal Code section 8.50.050.C.3 that requires the City Council and City Administrator to review the need for a local emergency every thirty (30) days until the emergency is terminated as it is inconsistent with current state law (Gov. Code Section 8630), which requires such review every sixty (60) days, and is inconsistent with the Governor's March 1, 2020 declaration of emergency which waived the state requirement to review every sixty (60) days, therefore, is suspended.
13. The provision of Oakland Municipal Code section 8.50.050.C.5(a) that requires the confirmation of orders, rules and regulations issued by the City Administrator during a local emergency "at the earliest practicable time by the governing body as required by law", is not required by state law and, therefore, is suspended.
14. Unless otherwise specified above, all orders set forth above shall remain in effect for the duration of the local emergency or until such time as this order is rescinded or the City Council terminates the emergency, whichever is earlier.

**I FURTHER DIRECT** that as soon hereafter as possible, this Order shall be filed in the Office of the City Clerk, posted on the City of Oakland website, and that widespread publicity and notice of this Order shall be provided to the public.

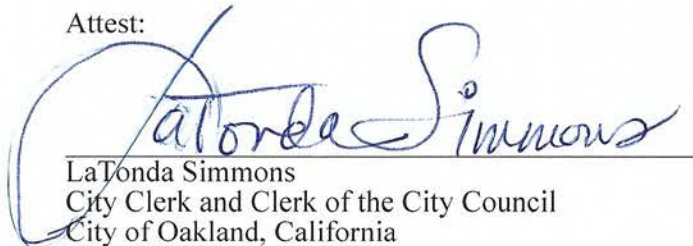
IN WITNESS WHEREOF I have hereunto set my hand this 23 day of March, 2020



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Steven Falk  
Interim City Administrator/Director of Emergency  
Operations Center, City of Oakland, California

Attest:



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LaTonda Simmons  
City Clerk and Clerk of the City Council  
City of Oakland, California